



### Administrative

Task	Fee (£) 5 working days	Fee (£) 10 working days
Duplicate paper copy of medical records requested within 12 months of original request	n/a	£10
Medical records requests - Coroner / Police / Medical Examiner / Court Order via Solicitor /	n/a	n/a

### Medical evidence letters

Task	Fee (£) 5 working days	Fee (£) 10 working days
Letter for universal credit (UC)	£50.00	£30.00
Letter for personal independence payment (PIP)	£50.00	£30.00
Letter for housing	£50.00	£30.00
Letter for school	£50.00	£30.00
Letter for college/university	£50.00	£30.00
Letter for exemption from jury services	n/a	£50.00
Medical report / records (solicitor)	n/a	Form specific

### Medical evidence forms

Task	Fee (£) 5 working days	Fee (£) 10 working days
Student disability form	n/a	£20.00
Waiver KOLL (Knowledge of language and life) form	n/a	£50.00
Bus driver health screen form	n/a	£28.00
Health Questionnaires (research/travel)	n/a	£50.00 or form specific
Criminal Compensation Form	n/a	£50.00
Insurance forms	n/a	£150.00 and £150.00 for additional/ supplementary report
Employment medical (no examination)	n/a	£90.00
Shotgun licence report	n/a	£90.00

### Travel

Task	Fee (£) 5 working days	Fee (£) 10 working days
Letter for travel (medication)	£50.00	£30.00
Letter for travel (fitness/pregnancy)	n/a	£50.00
Letter for travel (holiday camp/employment)	n/a	£50.00
Bus concessionary travel pass form	n/a	£20.00
Holiday cancellation form	n/a	£50.00 or form specific
Private prescription	n/a	n/a

### Face to face

Task	Fee (£) 5 working days	Fee (£) 10 working days
Fostering medical	n/a	£76.50 or form specific
Private cab/taxi medical	n/a	£150.00
Employment medical (inc examination)	n/a	£150.00

Payments to be made at reception for exact amount;  
you will be given a receipt for cash or BACS details can be provided.